

# Winchester Dairyfest 2010 Food Vendor Application

**Event Date:** Friday, August 6 - Sunday, August 8<sup>th</sup>, 2010

**Event Location:** Winchester Arena (100 Club Park)

**Set-up time:** 12:00 pm – 5:15 pm on Friday and ready to open for 5:30 pm. Please make sure you are ready to open for 9 am on Saturday and Sunday.

**Tear down time:** 5:00 pm – 6:00 pm on Sunday

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**Vendor Fees:**

There is a \$250.00 fee for the weekend.

Please note that vendor spaces are available on a first come first serve basis and are not available to all applicants.

Please provide a cheque that is made payable to Winchester **Dairyfest**. **Full payment and your application are due no later than Friday, July 9, 2010.**

Any cheques returned by your bank will cause your acceptance to be null and void. Please see rules and requests.

Please mail or drop-off your registration form and fee to:

Gina Welch  
16 Christie Lane  
Winchester, Ontario  
K0C 2K0  
(613) 851-4004  
georginawelch@hotmail.com



## **RULES AND REGULATIONS**

1. Participants must supply their own display items, power cords, shade tents, cash box, generators, float, pens, equipment and supplies required for the duration of the event. Vendors are responsible for their own equipment and assume all risk and liability in the event of loss or damage. Please mark your equipment with your name.
2. Participants are responsible for keeping their area clean during and after the event. Garbage cans will be provided.
3. All participants must be completely set up by 5:15 p.m. on Friday, August 6, 2010. Unless other alternate arrangements have been made with the organizer
4. Sale permits, licenses, and collection of all appropriate sales taxes and GST are the sole responsibility of the participant. You are responsible for your own charge card services.
5. Booth space is for single operation only. No subleasing or sharing of space is allowed unless specified in writing.
6. Vendors may not sell any drug paraphernalia, tobacco products, weapons or illegal studded jewelry.
7. All sales are from the vendor's assigned booth only. No roaming sales.
8. No bullhorns or megaphones, flashing lights or strobes, speakers or sound amplification.
9. No hawkers. Vendors may not solicit or harass the crowd for sales.
10. Participants are expected to participate for the duration of the event, unless notice and approval are granted prior to the event.
11. No profanity or abusive behavior is permitted. Violation of this policy will result in your removal from the premises, and the event, and your participation in future events will be thoroughly evaluated. No refund will be issued.
12. Vendors agree to grant Winchester Dairyfest Committee the right to use and publish any photographs taken at Winchester Dairyfest of their exhibit and/or



vendor staff for editorial, trade, advertising and any other purpose.

13. Alcohol is not to be purchased and consumed by a vendor on site. Alcohol and/or narcotics are prohibited from Winchester Dairyfest grounds. If a vendor or their designee is caught in violation of this regulation the booth will be shut down immediately and not allowed to re-open until a designee from the Winchester Dairyfest Committee deems it acceptable. If the booth is shutdown for the duration of the event, no refund or reimbursement will be given.

14. Vendor spaces are limited and will be reserved on first come, first serve basis.

15. Vendor space will be considered reserved when full payment has been received.

16. Cancellations must be received in writing. Cancellations received on or before July 7, 2010 will result in a full refund for all fees paid. For cancellations made on July 7, 2010 or after there will be no refunds issued and vendors will be responsible for the full amount of all vendor fees.

17. Vendors are responsible for their own insurance. Neither the Winchester Dairyfest Committee or the Township of North Dundas are responsible and/or liable for any claim by a third party made on the vendors for their fault or deemed negligence.

18. Parking is the sole responsibility of the vendor. Load in/out access will be allowed for a short period of time for the delivering and restocking of food, merchandise and/or other supplies only. Vehicles left unattended near the vendor area will be subject to towing. The Winchester Dairyfest Committee or the Township of North Dundas are is not responsible with any cost incurred.

19. Dress and attire should be appropriate for a family event and environment.

20. Any checks returned by your bank will result in a \$25 NSF fee.

21. Exhibitors are expected to participate for the duration of the event, **rain or shine**. All Vendors fees are **non-refundable**, unless extreme weather conditions force the Winchester Dairyfest Planning Committee to declare the event cancelled.

**Failure to comply with the above will result in the expulsion from Winchester Dairyfest 2010. The Winchester Dairyfest Committee will not be responsible for any expenses associated with the closing of the booth.**



## FOOD VENDOR DETAILS

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Website: \_\_\_\_\_

Please list menu items:

\_\_\_\_\_  
\_\_\_\_\_

Do you have any special needs or requests:

\_\_\_\_\_

### Food Vendor Type:

BBQ: \_\_\_\_\_ Chip Truck: \_\_\_\_\_

Snacks: \_\_\_\_\_ Drink Stand: \_\_\_\_\_

Electrical: Yes \_\_\_\_ No \_\_\_\_ Please specify wattage needed: \_\_\_\_\_

Table: Yes \_\_\_\_ No \_\_\_\_

Chairs: Yes \_\_\_\_ No \_\_\_\_

Water: Yes \_\_\_\_ No \_\_\_\_

Will you be using a generator: Yes \_\_\_\_ No \_\_\_\_

I, the undersigned, hereinafter referred to as participant, do hereby submit this application for a food vendor space at the Winchester Dairyfest. All participants will be subject to all terms, conditions and regulations governing Winchester Dairyfest and its production as set forth on this **FOOD VENDOR SPACE APPLICATION FORM AND CONTRACT**.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

